

# Community Directory New Listing Form

This form is used to request a new listing in our community services directory. The information you supply will be used to update details about your service in internet, disk based and printed community directories. We reserve the right to modify the information you supply to ensure consistency between listings in the directories.

Feel free to leave any fields blank if you feel the information would not be useful to the public.

Please return form to:  
 Wendy Gray  
 Community Information Officer  
 Narellan Library  
 Camden Council  
**PO Box 183 Camden NSW**

or fax to:  
 Wendy Gray  
 4645 5040

<b>Name of Service:</b>	
<b>Street Address:</b>	<i>(leave blank if clients do not visit this address)</i>
<b>Postal Address:</b>	
<b>Phone:</b>	<b>Fax:</b>
<b>Email Address:</b>	<i>(for public use)</i>
<b>Web Address:</b>	
<b>Service Description:</b>	<i>(Please provide a brief description of services provided. Approx one paragraph.)</i>
<b>Hours:</b>	
<b>Fees:</b>	
<b>Transport Options:</b>	
<b>Referral Details:</b>	
<b>Age/sex restriction:</b>	
<b>Other Eligibility Restrictions:</b>	
<b>Parent Organisation:</b>	
<b>Disabled Access:</b>	<i>(briefly describe facilities available)</i>
<b>Facilities available for public use:</b>	
<b>Opportunities for Volunteers:</b>	
<b>Languages Spoken:</b>	<i>(include only languages, other than English, spoken by professional full time staff)</i>
<b>Geographical Region Served:</b>	<i>(Council, Health or HACC regions from which you would expect to draw most users of the service.)</i>

The following information is not for publication in any directories.

<b>Update Email Address:</b>	<i>(Complete only if you would like us to contact you by email to update this information in the future.)</i>
<b>Form completed by:</b>	Name: _____ Signed: _____