CIRCLES IN LIFE

ABN 98 869 490 651

Phone: 48 71 2449
0400 551 721
Email: lesleyrobson@bigpond.com
5 Park Street, Mittagong NSW 2575

Services offered:

- Staff & Management Training & Development
  - Team and personal development
  - Communication skills
  - Case management
  - Time Management, Dealing with Stress
- Supervision for Managers
- Managing Change
- Developing Policy & Procedural Manuals
- OHS Training & Policy Manual
- Strategic Planning
- Evaluating Programs

Qualifications Include:

- Graduate diploma Social Sciences (Cty)
- Graduate Certificate Organisational Training & Development
- Certified Transactional Analyst Organisational Specialty
- Strengths Based Practice
- Diploma in Counselling
- Certificate IV Assessment and Training

Other Information

- I can meet clients at their office or at my home.
- Rates are flexible depending on funding
- 30 years experience in welfare and management