

Dear Community Services funded NGO's,

Below is our training calendar schedule for 2011 for all Regions. This information is not available on the internet yet, so do not be alarmed if you do not see it right away - it will be available in the next week or so... I wanted you all to have this information as we have trainings in February 2011 that would be best addressed before you all break for the holidays.

CORPORATE LEARNING & DEVELOPMENT TRAINING CALENDAR 2011			
Course Code	SYDNEY METRO	Location	Date
100047	Identifying & Responding to Risk of Harm (2 Days)	Glebe	8-9 Feb
100048	Case Management: An Introduction	Penrith	10-11 Feb
100050	Identifying & Responding to Risk of Harm (2 Days)	Penrith	15-16 Feb
100052	Case Management: An Introduction	Glebe	24-25 Feb
100053	Identifying & Responding to Risk of Harm (2 Days)	Glebe	8-9 Mar
100051	Case Management: An Introduction	Glebe	15-16 Mar
100054	Identifying & Responding to Risk of Harm (2 Days)	Campbelltown	4-5 April
100055	Case Management: An Introduction	Glebe	5-6 April
100056	Case Management: An Introduction	Campbelltown	7-8 April
100057	Case Management: An Introduction	Glebe	3-4 May
100058	Identifying & Responding to Risk of Harm (2 Days)	Glebe	10-11 May
100059	Identifying & Responding to Risk of Harm (2 Days)	Glebe	24-25 May
100060	Case Management: An Introduction	Glebe	15-16 Jun
NORTHERN		Location	Date
100049	Case Management: An Introduction	Coffs Harbour	1-2 Feb
100061	Case Management: An Introduction	Ballina	1-2 Mar
100062	Identifying & Responding to Risk of Harm (2 Days)	Tamworth	24-25 Mar
100063	Case Management: An Introduction	Taree	27-28 April
100064	Identifying & Responding to Risk of Harm (2 Days)	Lismore	3-4 May
100065	Case Management: An Introduction	Tamworth	9-10 May
100066	Case Management: An Introduction	Tweed Heads	12-13 May
100067	Identifying & Responding to Risk of Harm (2 Days)	Coffs Harbour	1-2 Jun
WESTERN		Location	Date
100068	Case Management: An Introduction	Wagga	22-23 Feb
100069	Identifying & Responding to Risk of Harm (2 Days)	Orange	1-2 Mar
100070	Case Management: An Introduction	Broken Hill	8-9 Mar
100044	Child Protection Dynamics	Dubbo	15-17 Mar
100071	Case Management: An Introduction	Dubbo	29-30 Mar
100072	Identifying & Responding to Risk of Harm (2 Days)	Wagga	10-11 May
100073	Case Management: An Introduction	Orange	23-24 May
100074	Case Management: An Introduction	Bourke	23-24 Jun
100075	Case Management: An Introduction	Albury	28-29 Jun
SOUTHERN		Location	Date
100076	Case Management: An Introduction	Wollongong	8-9 Feb
100077	Identifying & Responding to Risk of Harm (2 Days)	Shellharbour	16-17 Feb
100078	Case Management: An Introduction	Queanbeyan	22-23 Mar

100023	Identifying & Responding to Risk of Harm (2 Days)	Nowra	24-25 Mar
100079	Case Management: An Introduction	Shellharbour	3-4 May
100080	Identifying & Responding to Risk of Harm (2 Days)	Shellharbour	17-18 May
100081	Case Management: An Introduction	Batemans Bay	26-27 May
100082	Identifying & Responding to Risk of Harm (2 Days)	Queanbeyan	21-22 Jun
HUNTER/CENTRAL COAST		Location	Date
100083	Identifying & Responding to Risk of Harm (2 Days)	Gosford	27-28 Jan
100084	Case Management: An Introduction	Newcastle	8-9 Feb
100085	Case Management: An Introduction	Gosford	5-6 April
100022	Identifying & Responding to Risk of Harm (2 Days)	Newcastle	29-30 Mar
100086	Identifying & Responding to Risk of Harm (2 Days)	Gosford	17-18 May
100087	Case Management: An Introduction	Newcastle	25-26 May
100088	Case Management: An Introduction	Gosford	1-2 Jun
100021	Identifying & Responding to Risk of Harm (2 Days)	Newcastle	21-22 Jun

All Participants wait listed in 2011 training will be automatically offered places in training in their region via email. If you would like to relocate your enrolment to another date/location other than that offered, please email or contact us to make arrangements to move your enrolment. Venue details will be provided via email within your confirmation of receipt of enrolment registration.

For trainings, particularly in Jan-Feb 2011, please submit your enrolment form by the week of the 13th December, as I will be on leave from 20 December to 14 January 2011. Enrolments received after this time will be processed when I return on the 17th January 2011.

Please note, the following trainings are full at this time due to wait listed participants from this year:

*Id & Respond / Gosford - January - x 2 offers no response
 Id & Respond / Glebe - February - not all offers have responded
 Case Mgt / Newc - February - almost full
 Id & Respond / Nowra - March - almost full*

If you have already received an "Offer" of training, you must respond - as the "Offer" does not guarantee you a place unless we know you want to attend. If the "Offer" is not responded to by week of 13th December, the offer will be withdrawn so other participants can be enrolled into the course.

Those who are interested in attending where training may be full above, you may still be able to attend if those who were "offered" a place in training do not respond, or have advised they no longer require the training - so please feel free to enrol into those courses if you wish as you may still secure a place.

If you cannot locate your project code/comms no - please ensure your Service Name is provided - as long as I can find it, it should be ok - I will call if there is a problem.

Please remember, you must be a Community Services funded Service to attend our trainings. If you require further information regarding these trainings, please refer to our website in the coming weeks for learning outcome information.

Thanking you.

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Tania Bezzina

TANIA BEZZINA | Training Administrator
Corporate Learning & Development Training Program

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